



HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

2 Oak Street
Norwalk, Ohio 44857

Mission: Ensure access to mental health and addiction services and resources for prevention, treatment, and recovery supports while educating and advocating for all community members.

October 24, 2023 BOARD MEETING AGENDA

Location: Huron County DJFS, 185 Shady Lane Drive, Norwalk

Time: 6:00pm

The public may attend in person or via Zoom.

<https://us06web.zoom.us/j/88950707772?from=addon>

Meeting ID: 889 5070 7772, Passcode: 800838

Time		Who
6:02 PM	Call to Order	Board Chair
	Approval of Board Minutes	
	Board Chair Report	Board Chair
	Guest Introductions & Public Comment	
	Presentation	
	Board Report	Ex. Director
	Committee Meeting Reports <ul style="list-style-type: none"> • Program Committee <ul style="list-style-type: none"> ○ Disbursements Policy • Finance Committee <ul style="list-style-type: none"> ○ SOS 3.2 Funding ○ SOS 3.0 Recovery Housing Funding ○ Interim 2024 County Budget ○ Community Transition Program Funding ○ September 2023 Financial Report ○ September 2023 List of Bills 	
	Old Business	
	Meeting Discussion/New Business	
6:29PM	Adjournment	Board Chair

HURON COUNTY

**BOARD OF MENTAL
 HEALTH & ADDICTION
 SERVICES**

October 24, 2023

I. CALL TO ORDER

Meeting called to order at 6:02 PM.

Board Members in attendance:

X	Katie Chieda	X	Ben Chaffee, Jr.	X	Erin Bohne
X	Laura M. Wheeler	X	Julie Landoll	X	Silvia Hernandez
	Amber Boldman - Excused	X	Nora Knople	X	Tom Sharpnack
	Lenora Minor - Excused	X	John Soisson	X	Sandy Hovest
	Carol Anderson - Excused	X	Wendie Parsons-Nuhn		

Board Staff: Ashley Morrow, Kristen Cardone, Cari Williamson

II. APPROVAL OF BOARD MEETING MINUTES

- Mr. Ben Chaffee shared that the minutes from the September 19, 2023 Board meeting were sent to members on September 21, 2023.

MOTION: 1	To approve the September 19, 2023 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on September 21, 2023.		
Motion Made By:	Nora Knople	Seconded:	Laura Wheeler

No opposition.

III. BOARD CHAIR REPORT

- Mr. Chaffee shared that there is no Board Chair report this month.

IV. GUEST INTRODUCTIONS & PUBLIC COMMENT

In person: Misty Hendricks, Let's Get Real; Matt Roche, Norwalk Ohio News; Laura Miller, Firelands; Via Zoom: Sue Wilson, Family Life Counseling; Deanna England, Oriana House; Derek Thomas, Oriana House

V. PRESENTATION

- **NAMI Northwest**
 - Mr. Chaffee shared there is no presentation this evening.

VI. BOARD REPORT

- Ms. Kristen Cardone reviewed the attached Executive Director report (Attachment V).

VII. COMMITTEE MEETING REPORTS

Ms. Erin Bohne shared that the Program Committee met on Monday, October 16, 2023 at the Board's Office.

• PROGRAM COMMITTEE REPORT

○ Disbursements Policy (Attachment I)

- Ms. Bohne shared that Committee members reviewed the Disbursements Policy as shown in Attachment I. The policy was revised to align with current fiscal procedures, which have changed since the last time the policy was updated.

MOTION: 2	To approve and adopt the Disbursements policy as shown in Attachment I.		
Motion Made By:	Silvia Hernandez	Seconded:	Julie Landoll

1	Katie Chieda		Ben Chaffee, Jr.-Chair	7	Erin Bohne
2	Laura M. Wheeler	3	Julie Landoll	8	Silvia Hernandez
	Amber Boldman - Excused	4	Nora Knople	9	Tom Sharpnack
	Lenora Minor - Excused	5	John Soisson	10	Sandy Hovest
	Carol Anderson - Excused	6	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

Ms. Bohne shared that the minutes from the October 16, 2023 Program Committee meeting were sent to Board members on October 19, 2023.

MOTION: 3	To approve the October 16, 2023 Program Committee meeting minutes as sent on October 19, 2023.		
Motion Made By:	Nora Knople	Seconded:	Laura Wheeler

No opposition

• FINANCE COMMITTEE REPORT

Mr. Tom Sharpnack shared that the Finance Committee met on Tuesday, October 17, 2023 at the Board's office.

○ SOS 3.2 Funding

- Mr. Sharpnack shared that the Board recently received the Federal Fiscal Year 2024 State Opioid and Stimulant Response funding allocation and funding allocations for contracted providers for Federal Fiscal Year 2024 will remain the same as funding amounts in Federal Fiscal Year 2023.

MOTION: 4	Authorize the Executive Director to enter into a FFY 2024, effective September 30, 2023 through September 29, 2024, contract with the following agencies, utilizing FFY 2024 OhioMHAS SOS 3.2 funding: <ul style="list-style-type: none">▪ Oriana House: \$101,921.60▪ Let's Get Real: \$158,364.00▪ Firelands: \$42,547.16▪ Family Life: \$42,547.16		
Motion Made By:	John Soisson	Seconded:	Julie Landoll

- These are the same funding amounts the agencies received in FY23.

10	Katie Chieda		Ben Chaffee, Jr.-Chair	4	Erin Bohne
9	Laura M. Wheeler	8	Julie Landoll	3	Silvia Hernandez
	Amber Boldman - Excused	7	Nora Knople	2	Tom Sharpnack
	Lenora Minor - Excused	6	John Soisson	1	Sandy Hovest
	Carol Anderson - Excused	5	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

○ **SOS 3.0 Recovery Housing Funding**

- Mr. Sharpnack shared that OhioMHAS recently awarded the Board additional recovery housing funding for July – September 2023, using State Opioid and Stimulant Response 3.0 funding. These funds are for Federal Fiscal Year 2023 but are allocated to the Board’s State Fiscal Year 2024 budget. The SOS 3.0 funds will be allocated to Family Life for Federal Fiscal Year 2023 as a contract addendum and Family Life’s State Fiscal Year 2024 contract will be reduced by the same amount to offset the two.

MOTION: 5	Authorize Executive Director to enter into a FFY 2023 SOS 3.0 contract addendum with Family Life Counseling, utilizing FFY 2023 SOS 3.0 funding, in the amount of \$39,347.53.				
Motion Made By:	Nora Knople		Seconded:	Katie Chieda	

9	Katie Chieda		Ben Chaffee, Jr.-Chair	10	Erin Bohne
6	Laura M. Wheeler	7	Julie Landoll	8	Silvia Hernandez
	Amber Boldman - Excused	4	Nora Knople	5	Tom Sharpnack
	Lenora Minor - Excused	2	John Soisson	3	Sandy Hovest
	Carol Anderson - Excused	1	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

MOTION: 6	To reduce Family Life Counseling’s SFY 2024 recovery housing contract by \$39,347.53.				
Motion Made By:	Nora Knople		Seconded:	Silvia Hernandez	

2	Katie Chieda		Ben Chaffee, Jr.-Chair	1	Erin Bohne
3	Laura M. Wheeler	4	Julie Landoll	5	Silvia Hernandez
	Amber Boldman – Excused	6	Nora Knople	7	Tom Sharpnack
	Lenora Minor - Excused	8	John Soisson	9	Sandy Hovest
	Carol Anderson - Excused	10	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

○ **Interim 2024 County Budget (Attachment II)**

- Mr. Sharpnack shared that the Committee members reviewed the Board’s 2024 interim County Budget as shown in Attachment II.

MOTION: 7	Approve the Interim 2024 County Budget as shown in Attachment II.				
Motion Made By:	Erin Bohne		Seconded:	Laura Wheeler	

6	Katie Chieda		Ben Chaffee, Jr.-Chair	10	Erin Bohne
5	Laura M. Wheeler	4	Julie Landoll	9	Silvia Hernandez
	Amber Boldman - Excused	3	Nora Knople	8	Tom Sharpnack
	Lenora Minor - Excused	2	John Soisson	7	Sandy Hovest
	Carol Anderson - Excused	1	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

○ **Community Transition Program (CTP) Funding**

- Mr. Sharpnack shared that the Board was recently awarded carryover funding for the Community Transition Program which helps individuals who are being released from prison. Firelands provides mental health and dual diagnosis services for these individuals while Oriana House provides substance use services.

MOTION: 8	Authorize the Executive Director to enter into a SFY 2024 contract addendum with the following agencies, utilizing SFY 2023 OhioMHAS Community Transition Program Carryover funding: <ul style="list-style-type: none"> ▪ Firelands Counseling & Recovery Services \$21,230.19 ▪ Oriana House: \$21,230.18 		
Motion Made By:	Julie Landoll	Seconded:	Wendie Parsons-Nuhn

- These figures were split as evenly as possible between the two agencies. Individuals are referred to an agency from prison. If one agency uses more funds than the other, the funding amount can be reallocated.

9	Katie Chieda		Ben Chaffee, Jr.-Chair	8	Erin Bohne
10	Laura M. Wheeler	1	Julie Landoll	7	Silvia Hernandez
	Amber Boldman - Excused	2	Nora Knople	6	Tom Sharpnack
	Lenora Minor - Excused	3	John Soisson	5	Sandy Hovest
	Carol Anderson - Excused	4	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

○ **September 2023 Financial Report (Attachment III)**

- Mr. Sharpnack shared that Committee members reviewed the Board's September 2023 Financial Report as shown in Attachment III. A summary of the Board's financial report as of September 30, 2023 is as follows:
 - Revenues: \$62,587.25
 - Expenditures: \$168,630.92
 - Cash Balance: \$3,163,366.32
 - Encumbrances: \$1,936,692.13
 - Ending Balance: \$1,226,674.19

MOTION: 9	To approve the September 2023 Financial Report through September 30, 2023 as shown in Attachment III.		
Motion Made By:	Sandy Hovest	Seconded:	Nora Knople

2	Katie Chieda		Ben Chaffee, Jr.-Chair	10	Erin Bohne
1	Laura M. Wheeler	3	Julie Landoll	9	Silvia Hernandez

	Amber Boldman - Excused	4	Nora Knople	8	Tom Sharpnack
	Lenora Minor - Excused	5	John Soisson	7	Sandy Hovest
	Carol Anderson - Excused	6	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: 0

○ **September 2023 List of Bills (Attachment IV)**

- Mr. Sharpnack shared that Committee members reviewed the September List of Bills as shown in Attachment IV. If you have not done so already, please take a moment to review.

MOTION: 10	To approve the September 2023 List of Bills through September 30, 2023 as shown in Attachment IV.				
Motion Made By:	John Soisson	Seconded:	Sandy Hovest		

2	Katie Chieda – yes, abstain from personal mileage reimbursement		Ben Chaffee, Jr.-Chair	1	Erin Bohne – yes, abstain from personal mileage reimbursement
3	Laura M. Wheeler – yes, abstain from personal mileage reimbursement	4	Julie Landoll – yes, abstain from personal mileage reimbursement	5	Silvia Hernandez – yes, abstain from personal mileage reimbursement
	Amber Boldman - Excused	7	Nora Knople	6	Tom Sharpnack – yes, abstain from personal mileage reimbursement
	Lenora Minor -Excused	8	John Soisson	9	Sandy Hovest
	Carol Anderson - Excused	10	Wendie Parsons-Nuhn		

Yes: 10 No: 0 Abstain: Each Board member who requested mileage reimbursement abstained from their personal mileage reimbursement approval.

Mr. Sharpnack shared that the minutes from the October 17, 2023 Finance Committee meeting were sent to Board members on October 19, 2023.

MOTION: 11	To approve the October 17, 2023 Finance Committee meeting minutes as sent on October 19, 2023.				
Motion Made By:	Erin Bohne	Seconded:	Laura Wheeler		

No opposition.

VIII. OLD BUSINESS

- There was no old business to discuss.

IX. MEETING DISCUSSION/NEW BUSINESS

- Ms. Cardone asked if any Board member would like to have their picture retaken to see her after the meeting.

X. ADJOURNMENT

MOTION: 12	To adjourn the October 24, 2023 Huron County Board of Mental Health and Addiction Services meeting.				
Motion Made By:	Julie Landoll	Seconded:	Erin Bohne		

No opposition.

The October 24, 2023 meeting of the Board adjourned at 6:29 p.m.

Attachment I

401.2 Section 2

DISBURSEMENTS

Payroll

Payroll Certification is to be prepared on a computer printout every other Friday (the Fridays between paydays) to reflect the hours for which employees will be paid during that week and the previous week. Certification is to be in the form of signature by the Executive Director, or in that individual's absence, by the Finance Director. It is to be taken to the Payroll Department of the County Auditor's office within the timeframe required by that office.

Sick leave and/or vacation time used, mileage accumulated, and/or telephone/fax usage is to be recorded periodically by the Board Finance Director. This report is to be copied and filed in the Board's *Payroll Records* file/notebook.

Electronic notices of the distribution of county employees' pay generally are made ready for distribution by the County Auditor's office to employees after noon on the Thursday following the end of the payroll period.

Payments/Vouchers

Any bills/invoices received by the Board are to be reviewed by the Board's Finance Director or staff to verify that they are legitimate expenses of the Board and that they are within the dollar amounts budgeted by the Board for those obligations.

A bill is prepared for the Auditor's office by being attached to a *Voucher*. There needs to be a federal identification number on file for each vendor paid and a Social security number for each individual paid.

Each *Voucher* is to include the name of the vendor, the amount to be paid, the appropriate category of fund from which the bill is to be paid, the county code number and *Purchase Order* number.

Each *Voucher* is to indicate the line item code from which the funds are to be drawn from the Board's Calendar Year County Budget. These line items include:

1. 0125 Salaries
2. 0175 Supplies and Postage
3. 0200 Equipment
4. 0275 Board Contracts
5. 0280 Residential HAP
6. 0300 Travel
7. 0400 OPERS
8. 0475 Other Expenses

Generally, *Purchase Orders* are prepared for each bill being processed. However, several bills that are to be paid from the same line item listed on a *Voucher* may be put together under one *Purchase Order*. For example, payments to agencies for Contract Services can be included on one *Purchase Order* made out with the code for Contract Services, 100-00275-100. *Purchase Orders* are to be signed by the Executive Director or Finance Director in the Executive Director's absence. These accompany the *Vouchers* and bills to the County Auditor's office. Bills are paid only after the Board Executive Director, or designee, reviews/signs the vouchers and only after the vouchers have been submitted to the County Auditor in a manner preferred by that office.

Monthly *Lists of Bills* are to be prepared and presented to the Board for affirmation at its meetings. Each *List of Bills* shall reflect the monthly expenditures authorized by the Executive Director. Each bill shall include the vendor's name, the category code number of the auditor's fund from which monies will be taken to pay the bill and the dollar amount of the bill. Board action shall be taken regarding each *List of Bills*. Board members shall sign each Board-approved *List of Bills*. Each Board member-signed *List of Bills* is then sent in a timely manner to the County Auditor.

In Section 340.10 of the ORC, it is stipulated that a Board shall authorize payment of a bill and endorse payment by the County Auditor before any funds of the Board may be expended. The responsibility for the approval of payment may be delegated to the Executive Director if a Board so desires and shall be considered so delegated by this Board. The Board passed Motion #3 at its 6/30/1989 Board meeting delegating such authority to its Executive Director, which is included in the 100 APPENDIX (101.170).

The determination as to whether an expense constitutes a valid public purpose is to be made solely by the Board. The Office of the County Auditor shall not substitute its judgement for that of the Board regarding what constitutes an expense for a public purpose. If the Board determines that a payment is within the Board's authority to make and the County Auditor refuses to issue a warrant on the county treasury to pay the voucher, the Board, pursuant to *section 319.16*, Revised Code, may seek a writ of mandamus from the court to compel the Auditor to issue the warrant.

Warrants (i.e., checks issued by the Auditor's office) are provided to the Board by the County Auditor's office. A copy of each warrant is to be made by the Board's fiscal staff and attached to a copy of the corresponding *Voucher*. Warrants are then to be mailed, or otherwise distributed, to vendors. All warrants are to be entered into QuickBooks with date paid, vendor and amount. All copies of *Vouchers* processed, and warrants issued within a month are to be kept together in a file.

Journal Entries

Some expenditures of the Board are paid by the County Auditor and do not require vouchers to be prepared by the Board staff. System Payroll deductions (federal withholding taxes, Medicare, etc.) are automatically charged to the Board, as would be any premiums for the county health insurance. Notifications of these journal entries are sent to the Board when such transactions occur. These expenditures, like all others, are placed on the List of Bills for Board approval and are entered into the *County Cash Reconciliation* book.

PROPOSED:

DISBURSEMENTS

Payroll

Payroll Certification is to be prepared on a computer printout every other Friday (the Fridays between paydays) to reflect the hours for which employees will be paid during that week and the previous week. Certification is to be in the form of signature by the Executive Director, or in that individual's absence, by the Board's **Fiscal Officer**. It is to be entered into the Huron County Auditor's Office VIP system. ~~It is to be taken to the Payroll Department of the County Auditor's office within the timeframe required by that office.~~

Sick leave, vacation time, and flex time usage and balances will be recorded bi-weekly by the Executive Director. ~~mileage accumulated, and/or telephone/fax usage is to be recorded periodically by the Board Finance Director. This report is to be copied and filed in the Board's Payroll Records file/notebook.~~

Electronic notices of the distribution of county employees' pay generally are made ready for distribution by the County Auditor's office to employees after noon on the Thursday following the end of the payroll period.

Payments/Vouchers

Any business or individual who requests payment or reimbursement will need to be entered into the Auditor's VIP system as remit to for MHAS. Any business or person providing a service will need to submit a completed W-9 form from the Department of the Treasury Internal Revenue Service. Any independent contractors who are not employed by a "business entity" will additionally need to submit a completed OPERS Independent Contractor/Worker Acknowledgement form.

Any bills/invoices received by the Board are to be reviewed by the Board's Fiscal Officer ~~Finance Director~~ or staff to verify that they are legitimate expenses of the Board and that they are within the dollar amounts budgeted by the Board for those obligations. All vouchers are to be entered into the Auditor's VIP system.

~~A bill is prepared for the Auditor's office by being attached to a Voucher. There needs to be a federal identification number on file for each vendor paid and a Social security number for each individual paid.~~

Every week the Board's Fiscal Officer will prepare invoices to be entered into the VIP system on Voucher by Week spreadsheet. Each line will ~~each Voucher is to include~~ the date of warrant or EFT, the voucher number, the name of the vendor, the appropriate category of fund from which the bill is to be paid and purpose/description of invoice, the fiscal year, the line-item number, ~~the county code,~~ the fund to be charged, the amount and Purchase Order number. The Vouchers by Week will be approved by the Executive Director by signing the printed spreadsheet and saved in the fiscal folder under voucher approval.

Each Voucher is to indicate the line-item code from which the funds are to be drawn from the Board's Calendar Year County Budget. These line items include:

1. 0125 Salaries
2. 0175 Supplies and Postage
3. 0200 Equipment
4. 0275 Contract Repairs ~~Board Contracts~~
5. 0280 Residential HAP
6. 0300 Travel
7. 0400 OPERS
8. 0475 Other Expenses

~~Generally, Purchase Orders are prepared for each bill being processed. However, several bills that are to be paid from the same line item listed on a Voucher may be put together under one Purchase Order. For example, payments to agencies for Contract Services can be included on one Purchase Order made out with the code for Contract Services, 100-00275-100. Purchase Orders are to be signed by the Executive Director or Finance Director in the Executive Director's absence. These accompany the Vouchers and bills to the County Auditor's office. Bills are paid only after the Board Executive Director, or designee, reviews/signs the vouchers and only after the vouchers have been submitted to the County Auditor in a manner preferred by that office.~~

Vouchers will be entered into the County VIP system exactly as they are listed on the Vouchers by Week spreadsheet. The Board's Fiscal Officer will ensure the information is entered accurately. Once the vouchers have

been thoroughly reviewed, the Board's Fiscal Officer will submit them for approval and payment by the Auditor's Office.

Monthly *Lists of Bills* are to be prepared and presented to the Board for affirmation at its meetings. Each *List of Bills* shall reflect the monthly expenditures authorized by the Executive Director. Each bill shall include the vendor's name, the category code number of the auditor's fund from which monies will be taken to pay the bill, transaction description, date the warrant was issued, and the dollar amount of the bill. Included in the transaction description is the initial funding source used to pay the invoice and a brief description of the invoice. The initial funding source is subject to change as other funds become available or at the end of year reconciliation of the fiscal year's budget. Board action shall be taken regarding each *List of Bills*. Board members shall sign each Board-approved *List of Bills*. Each Board member-signed *List of Bills* is then sent in a timely manner to the County Auditor.

In Section 340.10 of the ORC, it is stipulated that the Board shall authorize payment of a bill and endorse payment by the County Auditor before any funds of the Board may be expended. The responsibility for the approval of payment may be delegated to the Executive Director if a Board so desires and shall be considered so delegated by this Board. The Board passed Motion #3 at its 6/30/1989 Board meeting delegating such authority to its Executive Director, which is included in the 100 APPENDIX (101.170).

The determination as to whether an expense constitutes a valid public purpose is to be made solely by the Board. The Office of the County Auditor shall not substitute its judgment for that of the Board regarding what constitutes an expense for a public purpose. If the Board determines that a payment is within the Board's authority to make and the County Auditor refuses to issue a warrant on the county treasury to pay the voucher, the Board, pursuant to section 319.16, Revised Code, may seek a writ of mandamus from the court to compel the Auditor to issue the warrant.

Warrants (i.e., checks issued by the Auditor's office) and Electric Funds Transfers (EFT) are provided to the Board by the County Auditor's office. A copy of each warrant or EFT is to be made by the Board's Fiscal Officer Board fiscal staff and attached to a copy of the corresponding invoice *Voucher*. Warrants are then to be mailed, or otherwise distributed, to vendors. A copy of the warrant and invoice are to be scanned to the computer, then saved in the appropriate calendar year VIP downloads folder. The saved invoices will be labeled with the voucher number and vendor information. ~~All warrants are to be entered into QuickBooks with date paid, vendor and amount. All copies of Vouchers processed and warrants issued within a month are to be kept together in a file.~~

Journal Entries

Some expenditures of the Board are paid by the County Auditor and do not require vouchers to be prepared by the Board staff. System Payroll deductions (federal and state withholding taxes, OPERS, Medicare, etc.) are automatically charged to the Board, as would be any premiums for the county health insurance. These expenditures are listed on the Expense Audit Trail from the County Auditor's VIP system. The expenditures are then logged into Revenues & Expenses spreadsheets. ~~Notifications of these journal entries are sent to the Board when such transactions occur. These expenditures, like all others, are placed on the List of Bills for Board approval and are entered into the County Cash Reconciliation book.~~

Attachment II

VIP Analytics Budget Entry For 100 Mental Health Department			
	2023 Final Budget	2024 Interim Budget	2024 Final Budget
100 Mental Health	2,755,208.50	3,055,917.00	0.00
100.100.10100 Real Estate Tax	560,000.00	570,000.00	0.00
100.100.10101 Tangible Personal Tax	80.00	0.00	0.00
100.100.10102 TaxesRollback & Homestead	16,000.00	14,500.00	0.00
100.100.10121 MH Subsidy	886,758.00	930,398.00	0.00
100.100.10122 ADTR Block Grant	239,692.00	189,692.00	0.00
100.100.10123 Recovery Housing	45,900.00	50,900.00	0.00
100.100.10126 MH Block Grant	42,304.00	42,304.00	0.00
100.100.10127 AOD Subsidy	76,176.00	76,176.00	0.00
100.100.10128 ODADASMedicaid	0.00	0.00	0.00
100.100.10160 Title 19	0.00	0.00	0.00
100.100.10165 Title XX	40,513.00	40,513.00	0.00
100.100.10166 State Grants	282,785.50	44,998.00	0.00
100.100.10167 Federal Grants	560,000.00	1,085,936.00	0.00
100.100.10168 IDAT	0.00	0.00	0.00
100.100.10170 Other Receipts	5,000.00	10,500.00	0.00
	2023 Final Budget	2024 Interim Budget	2024 Final Budget
100 Mental Health - Expense	3,983,350.00	3,050,000.00	0.00
100.100.00125 Salaries	220,000.00	220,000.00	0.00
100.100.00175 Supplies	25,000.00	26,000.00	0.00
100.100.00200 Equipment	0.00	0.00	0.00
100.100.00275 Contract Repairs	3,600,000.00	2,650,000.00	0.00
100.100.00280 Residential Program	0.00	0.00	0.00
100.100.00300 Travel	10,000.00	15,000.00	0.00
100.100.00400 OPERS	28,000.00	28,000.00	0.00
100.100.00425 Workers Compensation	2,150.00	2,000.00	0.00
100.100.00450 Unemployment	0.00	0.00	0.00
100.100.00460 Medicare	3,200.00	3,000.00	0.00
100.100.00475 Other Expenses	50,000.00	60,000.00	0.00
100.100.00500 Hospitalization	45,000.00	46,000.00	0.00

2024 Budget Worksheet

100 Mental Health

Breakdown of available revenue for appropriation:

December 31st, 2023 Unencumber Balance	1,327,053.00
Estimated 2024 Revenue (from worksheet)	3,055,917.00
Grand Total	4,382,970.00

Breakdown of proposed expenses for 2024:

Total Project Expenditures for 2024 (from worksheet)	3,050,000.00
Anticipated December 31st, 2024 Balance	5,917.00
Grand Total	3,055,917.00

Difference between Revenue and Expense	1,327,053.00
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Kristen Cardone

Name of Person preparing this budget and Title

Please Return to Auditor's Office

Attachment III

September 2023	EXPENDITURES					
LINE ITEM ACCOUNT	BUDGETED APPROPRIATION	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE
SALARIES	220,000.00	24,068.16	156,657.58	71.2%	0.00	63,342.42
SUPPLIES	25,000.00	3,373.46	21,609.58	86.4%	3,390.42	0.00
100.100.00175						
EQUIPMENT	0.00	0.00	0.00	#DIV/0!	0.00	0.00
100.100.00200						
CONTRACT REPAIRS	3,692,239.06	123,402.78	1,782,456.34	48.3%	1,909,782.72	0.00
100.100.00275						
RESIDENTIAL PROGRAM	0.00	0.00	0.00	#DIV/0!	0.00	0.00
100.100.00280						
TRAVEL	10,041.25	2,645.53	7,605.05	75.7%	2,436.20	0.00
100.100.00300						
O.P.E.R.S.	28,000.00	2,246.34	21,856.04	78.1%	0.00	6,143.96
100.100.00400						
WORKERS' COMP	2,150.00	0.00	57.89	2.7%	0.00	2,092.11
100.100.00425						
UNEMPLOYMENT	0.00	0.00	0.00	#DIV/0!	0.00	0.00
100.100.00450						

MEDICARE	3,200.00	224.80	2,084.37	65.1%	0.00	1,115.63
100.100.00460						
OTHER EXPENSES	75,255.00	8,906.07	54,172.21	72.0%	21,082.79	0.00
100.100.00475						
HOSPITALIZATION	45,000.00	3,763.78	33,874.02	75.3%	0.00	11,125.98
100.100.00500						
TOTAL:	4,100,885.31	168,630.92	2,080,373.08	50.7%	1,936,692.13	83,820.10

Calendar Year 2023 Receipts and Cash Journal

September 2023							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title XX	100.100.10165	Fed MH	31,279.00	0.00	31,279.00	77.2%	40,513.00
MH Block Grant	100.100.10126	Fed MH	32,895.75	0.00	32,895.75	77.8%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD	172,238.50	0.00	172,238.50	71.9%	239,692.00
Federal Grants	100.100.10167	Federal Grants	631,718.60	0.00	631,718.60	112.8%	560,000.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	722,720.50	2,972.00	725,692.50	81.8%	886,758.00
Recovery Housing	100.100.10123	State AOD	22,950.00	25,450.00	48,400.00	105.4%	45,900.00
AOD Subsidy	100.100.10127	State AOD	37,416.75	25,915.25	63,332.00	83.1%	76,176.00
State Grants	100.100.10166	State MH & Aod	207,953.88	6,250.00	214,203.88	75.7%	282,785.50
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	569,333.48	0.00	569,333.48	101.7%	560,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	80.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	14,522.53	0.00	14,522.53	90.8%	16,000.00
Other Receipts	100.100.10170	Other Receipts	17,446.15	2,000.00	19,446.15	388.9%	5,000.00
IDAT	100.100.10168	IDAT	0.00	0.00	0.00	#DIV/0!	0.00
TOTAL RECEIPTS:			\$ 2,460,475.14	\$ 62,587.25	\$ 2,523,062.39	91.6%	2,755,208.50
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 3,269,409.99				
Plus: Receipts			62,587.25				
Equals: Total Balance			\$ 3,331,997.24				
Minus: Expenditures			168,630.92				
Equals: Ending Balance			\$ 3,163,366.32				
Minus: Encumbrances			1,936,692.13				
Equals:			\$ 1,226,674.19				

Attachment IV

Huron County Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 9/1/2023 to 9/30/2023

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00175 Supplies						
EJ2023090005-123	09/07/2023	OVERDOSE AWARE Medicine	CK0000429451-01	PO2023-00425 Amazon Capital Services	23-0596 Inv 1LCR-	\$1,169.88 \$0.00
EJ2023090005-137	09/07/2023	LEVY Kristen Business Cards f	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0601 Inv 15450	\$35.00 \$0.00
EJ2023090005-139	09/07/2023	OVERDOSE AWARE Crisis Ca	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0601 Inv 15450	\$143.81 \$0.00
EJ2023090005-141	09/07/2023	OVERDOSE AWARE Crisis Ca	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0602 Inv 15432	\$240.85 \$0.00
EJ2023090005-143	09/07/2023	OVERDOSE AWARE Crisis Ca	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0603 Inv 15426	\$228.00 \$0.00
EJ2023090005-145	09/07/2023	COSSAP Rack Cards from 365	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0603 Inv 15426	\$459.51 \$0.00
EJ2023090005-147	09/07/2023	OVERDOSE AWARE Window	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0604 Inv 15473	\$167.76 \$0.00
EJ2023090005-149	09/07/2023	DFC Devin Pollick Business Ca	CK0000429452-01	PO2023-00425 Insight Type & Graphics	23-0605 Inv 15456	\$44.08 \$0.00
EJ2023090013-195	09/13/2023	LEVY Toilet Paper, Paper Tow	CK0000429649-01	PO2023-00425 Amazon Capital Services	23-0616 Inv 1GWJ	\$65.31 \$0.00
EJ2023090013-209	09/13/2023	OVERDOSE AWARE Spanish	CK0000429642-01	PO2023-00425 Insight Type & Graphics	23-0623 Inv 15472	\$84.00 \$0.00
EJ2023090013-211	09/13/2023	HEALing COMM Spanish Crisi	CK0000429642-01	PO2023-00425 Insight Type & Graphics	23-0623 Inv 15472	\$176.02 \$0.00
EJ2023090013-213	09/13/2023	COSSAP Spanish Brochures fr	CK0000429641-01	PO2023-00425 Laser Images Inc	23-0624 Inv 23-14	\$505.00 \$0.00
EJ2023090013-225	09/13/2023	LEVY-PROMO Wood for groce	CK0000429644-01	PO2023-00425 Kristen Cardone	23-0629 August 20	\$21.44 \$0.00
EJ2023090013-231	09/13/2023	LEVY Water, paper plates, and	CK0000429646-01	PO2023-00425 Carolyn Williamson	23-0632 August 20	\$32.80 \$0.00
100.100.00175 Total:					\$3,373.46	\$0.00
100.100.00275 Contract Repairs						
EJ2023090005-127	09/07/2023	SAPT TX GOSH 082923 from	CK0000213192-01	PO2023-00426 Family Life Counseling and Ps	23-0598 FY23 SU	\$0.00 \$102.31
EJ2023090005-129	09/07/2023	GRF 421 MHGOSH 082923 fro	CK0000213192-01	PO2023-00426 Family Life Counseling and Ps	23-0598 FY24 MH	\$2,875.31 \$0.00
EJ2023090005-131	09/07/2023	SAPT TX GOSH 082923 from	CK0000213192-01	PO2023-00426 Family Life Counseling and Ps	23-0598 FY24 SU	\$53.64 \$0.00
EJ2023090005-151	09/07/2023	LEVY Building Repairs Finish	CK0000213191-01	PO2023-00426 Lets Get Real Inc	23-0606	\$4,877.60 \$0.00
EJ2023090005-153	09/07/2023	LEVY 1st Quarter FY24 GOSH	CK0000429453-01	PO2023-00426 MHRD of Clark Green & Madi	23-0607 Inv 2627	\$3,500.00 \$0.00
EJ2023090005-155	09/07/2023	SPF Devin Pollick Personnel C	CK0000429456-01	PO2023-00426 North Point Educational Servic	23-0608 Billing 190	\$3,934.75 \$0.00
EJ2023090005-157	09/07/2023	LEVY Devin Pollick Personnel	CK0000429456-01	PO2023-00426 North Point Educational Servic	23-0608 Billing 190	\$2,024.63 \$0.00
EJ2023090005-159	09/07/2023	LEVY Ofc Electric Services 072	CK0000429457-01	PO2023-00426 Ohio Edison	23-0609 Acct 1101	\$216.87 \$0.00
EJ2023090005-161	09/07/2023	LEVY WHOH-A Electric Servic	CK0000429457-01	PO2023-00426 Ohio Edison	23-0610 Acct 1101	\$177.47 \$0.00
EJ2023090005-163	09/07/2023	LEVY WHOH-B Electric Servic	CK0000429457-01	PO2023-00426 Ohio Edison	23-0611 Acct 1101	\$229.32 \$0.00
EJ2023090005-167	09/07/2023	LEVY 12-Month Security Monit	CK0000429454-01	PO2023-00426 Smetzer Security Systems LL	23-0613 Inv 6856	\$252.00 \$0.00
EJ2023090005-169	09/07/2023	LEVY Copier Services 080823-	CK0000429455-01	PO2023-00426 US Bank Equipment Finance	23-0614 Inv 50861	\$343.71 \$0.00
EJ2023090013-197	09/13/2023	LEVY Ofc Water & Sewer Servi	CK0000213241-01	PO2023-00426 City of Norwalk	23-0617 Acct E041	\$33.90 \$0.00
EJ2023090013-199	09/13/2023	LEVY WHOH-A Water & Sewer	CK0000213241-01	PO2023-00426 City of Norwalk	23-0618 Acct D274	\$108.60 \$0.00
EJ2023090013-201	09/13/2023	LEVY WHOH-B Water & Sewer	CK0000213241-01	PO2023-00426 City of Norwalk	23-0619 Acct D274	\$188.40 \$0.00
EJ2023090013-203	09/13/2023	SAPT PREV Adventure Therap	CK0000213240-01	PO2023-00426 Family Life Counseling and Ps	23-0620 Inv 3009	\$4,963.65 \$0.00
EJ2023090013-205	09/13/2023	GRF 421 MH GOSH 090523 fr	CK0000213240-01	PO2023-00426 Family Life Counseling and Ps	23-0621 MH GOS	\$731.10 \$0.00
EJ2023090013-207	09/13/2023	FORENSIC MONT MHBG Fore	CK0000429643-01	PO2023-00426 Firelands Counseling & Recov	23-0622 Inv 3138	\$2,200.00 \$0.00
EJ2023090013-219	09/13/2023	LEVY WHOH-A Internet Servic	CK0000429645-01	PO2023-00426 Charter Communications	23-0627 Acct 8361	\$96.79 \$0.00
EJ2023090013-221	09/13/2023	LEVY WHOH-B Internet Servic	CK0000429645-01	PO2023-00426 Charter Communications	23-0628 Acct 8361	\$101.79 \$0.00
EJ2023090013-223	09/13/2023	LEVY Cell phone reimburseme	CK0000429644-01	PO2023-00426 Kristen Cardone	23-0629 August 20	\$60.00 \$0.00

Expense Audit Trail Report
From: 9/1/2023 to 9/30/2023

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2023090028-137	09/20/2023	GRF 421 MH Adult Advocacy S	CK0000213312-01 PO2023-00426 Catholic Charities Diocese of	23-0634 July 2023	\$6,215.00	\$0.00
EJ2023090028-139	09/20/2023	LEVY WHOH-A Gas Services	CK0000429966-01 PO2023-00426 Columbia Gas of Ohio	23-0635 Acct 2070	\$46.49	\$0.00
EJ2023090028-141	09/20/2023	LEVY WHOH-B Gas Services	CK0000429966-01 PO2023-00426 Columbia Gas of Ohio	23-0636 Acct 2070	\$46.49	\$0.00
EJ2023090028-143	09/20/2023	GRF 421 MH GOSH 091223 fr	CK0000213313-01 PO2023-00426 Family Life Counseling and Ps	23-0638 FY23 MH	\$102.31	\$0.00
EJ2023090028-145	09/20/2023	GRF 421 MH GOSH 091223 fr	CK0000213313-01 PO2023-00426 Family Life Counseling and Ps	23-0638 FY24 MH	\$683.84	\$0.00
EJ2023090028-147	09/20/2023	SAPT PREV Adventure Therap	CK0000213313-01 PO2023-00426 Family Life Counseling and Ps	23-0639 Inv 3018	\$3,120.00	\$0.00
EJ2023090028-149	09/20/2023	GRF 421 MH HC Schools GOS	CK0000213313-01 PO2023-00426 Family Life Counseling and Ps	23-0640 Inv 2019	\$1,284.00	\$0.00
EJ2023090028-151	09/20/2023	GRF 421 MH GOSH 091223 fr	CK0000429967-01 PO2023-00426 Firelands Counseling & Recov	23-0641 FY23 MH	\$2,050.70	\$0.00
EJ2023090028-153	09/20/2023	GRF 421 AOD GOSH 091223 f	CK0000429967-01 PO2023-00426 Firelands Counseling & Recov	23-0641 FY23 SU	\$68.11	\$0.00
EJ2023090028-155	09/20/2023	GRF 421 AOD GOSH 091223 f	CK0000429967-01 PO2023-00426 Firelands Counseling & Recov	23-0641 FY24 AO	\$497.34	\$0.00
EJ2023090028-157	09/20/2023	GRF 421 MH GOSH 091223 fr	CK0000429967-01 PO2023-00426 Firelands Counseling & Recov	23-0641 FY24 MH	\$24,727.37	\$0.00
EJ2023090028-159	09/20/2023	SOR 2.0 NCE Transportation &	CK0000429967-01 PO2023-00426 Firelands Counseling & Recov	23-0642 Inv 3147	\$2,170.20	\$0.00
EJ2023090028-161	09/20/2023	CRISIS FLEX Crisis Flex from	CK0000429967-01 PO2023-00426 Firelands Counseling & Recov	23-0643 Inv 3149	\$3,750.00	\$0.00
EJ2023090028-165	09/20/2023	SAPT TX GOSH 091223 from	CK0000213314-01 PO2023-00426 Oriana House Inc	23-0647 SUD GOS	\$2,022.46	\$0.00
EJ2023090028-171	09/20/2023	DFC Cell Phone Stipend from	CK0000429968-01 PO2023-00426 Devin Pollick	23-0650 August 20	\$60.00	\$0.00
EJ2023090028-175	09/20/2023	LEVY Cell Phone Reimburse	CK0000429969-01 PO2023-00426 Ashley Morrow	23-0651 August 20	\$60.00	\$0.00
EJ2023090028-195	09/20/2023	LEVY Ofc Phone Services 100	CK0000429965-01 PO2023-00426 Mitel	23-0654 Inv 44615	\$194.63	\$0.00
EJ2023090032-291	09/27/2023	LEVY Ofc Internet Services 09	CK0000430190-01 PO2023-00426 Charter Communications	23-0663 Inv 01577	\$237.97	\$0.00
EJ2023090032-293	09/27/2023	LEVY Ofc Gas Services 08152	CK0000430191-01 PO2023-00426 Columbia Gas of Ohio	23-0664 Acct 2070	\$48.98	\$0.00
EJ2023090032-295	09/27/2023	GRF 421 MH GOSH 091923 fr	CK0000213387-01 PO2023-00426 Family Life Counseling and Ps	23-0665 MH GOS	\$1,534.54	\$0.00
EJ2023090032-297	09/27/2023	HEALing COMM Hotel and Ga	CK0000213387-01 PO2023-00426 Family Life Counseling and Ps	23-0666 Inv 2027	\$473.00	\$0.00
EJ2023090032-299	09/27/2023	SOR 2.0 Transportation from 3	CK0000213387-01 PO2023-00426 Family Life Counseling and Ps	23-0667 Inv 2029	\$780.00	\$0.00
EJ2023090032-301	09/27/2023	GRF 421 MH LGBTQ & Unity	CK0000213387-01 PO2023-00426 Family Life Counseling and Ps	23-0668 Inv 3020	\$120.00	\$0.00
EJ2023090032-303	09/27/2023	SAPT PREV Strengthening Fa	CK0000213387-01 PO2023-00426 Family Life Counseling and Ps	23-0669 Inv 3021	\$2,200.00	\$0.00
EJ2023090032-305	09/27/2023	GRF 421 MH Clinical Exceptio	CK0000430194-01 PO2023-00426 Firelands Counseling & Recov	23-0670 Inv 3165	\$3,160.35	\$0.00
EJ2023090032-307	09/27/2023	GRF 421 AOD Clinical Excepti	CK0000430194-01 PO2023-00426 Firelands Counseling & Recov	23-0670 Inv 3165	\$69.74	\$0.00
EJ2023090032-309	09/27/2023	CRISIS FLEX Out of County M	CK0000430194-01 PO2023-00426 Firelands Counseling & Recov	23-0671 Inv 3166	\$674.61	\$0.00
EJ2023090032-311	09/27/2023	GRF 421 MH Out of County M	CK0000430194-01 PO2023-00426 Firelands Counseling & Recov	23-0671 Inv 3166	\$202.50	\$0.00
EJ2023090032-313	09/27/2023	EBP PREV Prevention Service	CK0000430193-01 PO2023-00426 Huron County Job & Family S	23-0672 July & Au	\$5,539.10	\$0.00
EJ2023090032-315	09/27/2023	PRIM PREV Prevention Servic	CK0000430193-01 PO2023-00426 Huron County Job & Family S	23-0672 July & Au	\$4,461.00	\$0.00
EJ2023090032-317	09/27/2023	LEVY Prevention Services from	CK0000430193-01 PO2023-00426 Huron County Job & Family S	23-0672 July & Au	\$23,624.90	\$0.00
EJ2023090032-321	09/27/2023	LEVY WHOH Garbage disposa	CK0000430192-01 PO2023-00426 Maple City Contracting	23-0674 Inv INV02	\$308.10	\$0.00
EJ2023090032-325	09/27/2023	SOR 2.0 NCE Recovery Navig	CK0000213388-01 PO2023-00426 Oriana House Inc	23-0676 Inv AR169	\$4,542.12	\$0.00
EJ2023090032-327	09/27/2023	COSSAP QRT Aug 2023 from	CK0000213388-01 PO2023-00426 Oriana House Inc	23-0677 Inv AR168	\$300.00	\$0.00
EJ2023090032-329	09/27/2023	GRF 421 MH CROSSWAEH A	CK0000213388-01 PO2023-00426 Oriana House Inc	23-0678 Inv AR162	\$816.00	\$0.00
EJ2023090032-331	09/27/2023	LEVY Ofc Copier Services 090	CK0000430189-01 PO2023-00426 US Bank Equipment Finance	23-0679 Inv 51093	\$343.71	\$0.00
100.100.00275 Total:					\$123,505.09	\$102.31
100.100.00300 Travel						
EJ2023090013-227	09/13/2023	LEVY Milage Reimbursement fr	CK0000429644-01 PO2023-00427 Kristen Cardone	23-0630 August 20	\$164.73	\$0.00
EJ2023090013-229	09/13/2023	LEVY Milage Reimbursement fr	CK0000429646-01 PO2023-00427 Carolyn Williamson	23-0631 August 20	\$13.10	\$0.00
EJ2023090028-173	09/20/2023	DFC Milage Reimbursement fr	CK0000429968-01 PO2023-00427 Devin Pollick	23-0652 August 20	\$123.47	\$0.00
EJ2023090028-179	09/20/2023	LEVY Milage Reimbursement fr	CK0000429969-01 PO2023-00427 Ashley Morrow	23-0653 August 20	\$61.17	\$0.00
EJ2023090028-181	09/20/2023	LEVY Milage Reimbursement fr	CK0000429975-01 PO2023-00427 Amber Boldman	23-0654 FY23	\$296.72	\$0.00
EJ2023090028-183	09/20/2023	LEVY Milage Reimbursement fr	CK0000429971-01 PO2023-00427 Julie Landoll	23-0655 FY23	\$258.72	\$0.00
EJ2023090028-185	09/20/2023	LEVY Mileage Reimbursement	CK0000429976-01 PO2023-00427 Laura M Wheeler	23-0656 FY23	\$340.86	\$0.00

Expense Audit Trail Report
From: 9/1/2023 to 9/30/2023

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2023090028-187	09/20/2023	LEVY Milage Reimbursement fr	CK0000429973-01 PO2023-00427 Erin Bohne	23-0657 FY23	\$54.23	\$0.00
EJ2023090028-189	09/20/2023	LEVY Milage Reimbursement fr	CK0000429970-01 PO2023-00427 Silvia Hernandez	23-0658 FY23	\$428.04	\$0.00
EJ2023090028-191	09/20/2023	LEVY Milage Reimbursement fr	CK0000429974-01 PO2023-00427 Carol Anderson	23-0659 FY23	\$69.30	\$0.00
EJ2023090028-193	09/20/2023	LEVY Milage Reimbursement fr	CK0000429972-01 PO2023-00427 Ben Chaffee Jr	23-0660 FY23	\$370.66	\$0.00
EJ2023090032-333	09/27/2023	LEVY FY23 Board Member Mil	CK0000430195-01 PO2023-00427 Katie Chieda	23-0680 FY23	\$232.79	\$0.00
EJ2023090032-335	09/27/2023	LEVY FY23 Board Member Mil	CK0000430196-01 PO2023-00427 Thomas Sharpnack	23-0681 FY23	\$231.74	\$0.00
100.100.00300 Total:					\$2,645.53	\$0.00
100.100.00400 OPERS						
EJ2023090011-131	09/20/2023	Matching for OPERS 2129-08 (CK0000020297-32 Ohio Public Employees Retirement System	Inv_183863	\$1,123.17	\$0.00
EJ2023090011-295	09/20/2023	Matching for OPERS 2129-08 (CK0000020297-34 Ohio Public Employees Retirement System	Inv_184803	\$1,123.17	\$0.00
100.100.00400 Total:					\$2,246.34	\$0.00
100.100.00460 Medicare						
EJ2023090003-139	09/05/2023	Matching for Medicare (Matchi	CK0000020296-39 Civista Bank-Payroll Taxes	Inv_184797	\$112.40	\$0.00
EJ2023090026-073	09/18/2023	Matching for Medicare (Matchi	CK0000020298-40 Civista Bank-Payroll Taxes	Inv_185712	\$112.40	\$0.00
100.100.00460 Total:					\$224.80	\$0.00
100.100.00475 Other Expenses						
EJ2023090005-125	09/07/2023	LEVY Board Training Boxed Di	CK0000429458-01 PO2023-00428 Catering by Design	23-0597 Inv 7434	\$168.00	\$0.00
EJ2023090005-133	09/07/2023	SPF Billboard Media Space 01	CK0000429460-01 PO2023-00428 Hart Advertising Inc	23-0599 Inv IN174	\$150.00	\$0.00
EJ2023090005-135	09/07/2023	SPF Billboard Printing Fee fro	CK0000429460-01 PO2023-00428 Hart Advertising Inc	23-0600 Inv IN174	\$160.00	\$0.00
EJ2023090005-165	09/07/2023	LEVY PROMO Food for Recov	CK0000429459-01 PO2023-00428 Paula Davila	23-0612 Tejana's	\$375.00	\$0.00
EJ2023090013-193	09/13/2023	LEVY PROMO Recovery Walk	CK0000429649-01 PO2023-00428 Amazon Capital Services	23-0615 Inv 114Y-	\$267.44	\$0.00
EJ2023090013-215	09/13/2023	LEVY Huron County Fair Admi	CK0000429648-01 PO2023-00428 OhioGuidestone	23-0625 Inv Huron	\$13.00	\$0.00
EJ2023090013-217	09/13/2023	SPF Mental Health & Wellness	CK0000429647-01 PO2023-00428 Sandusky County	23-0626 Inv 2023	\$70.00	\$0.00
EJ2023090028-135	09/20/2023	OACBHA Appreciation Grant B	CK0000429977-01 PO2023-00428 Amazon Capital Services	23-0633 Inv 1LYV-	\$1,261.88	\$0.00
EJ2023090028-163	09/20/2023	DFC Ear buds and Frisbee fan	CK0000429981-01 PO2023-00428 Insight Type & Graphics	23-0644 Inv 15487	\$1,307.30	\$0.00
EJ2023090028-167	09/20/2023	LEVY Ofc 2 Rolls of 100 Forev	CK0000429978-01 PO2023-00428 United States Postal Service	23-0648 Inv 103	\$132.00	\$0.00
EJ2023090028-169	09/20/2023	OVERDOSE AWARE Radio Ad	CK0000429980-01 PO2023-00428 WEOL-WKFM-WLKRFM-AM	23-0649 Ref 45184	\$480.00	\$0.00
EJ2023090028-177	09/20/2023	LEVY Grocery Bag Stand and	CK0000429969-01 PO2023-00428 Ashley Morrow	23-0651 August 20	\$49.99	\$0.00
EJ2023090028-197	09/20/2023	LEVY Board Member Polo Shir	CK0000429979-01 PO2023-00428 Nobils Sports & Trophies	23-0646 Inv 36640	\$45.00	\$0.00
EJ2023090032-287	09/27/2023	OVERDOSE AWARE Lock Box	CK0000430199-01 PO2023-00428 Amazon Capital Services	23-0661 Inv 1YFC-	\$1,151.04	\$0.00
EJ2023090032-289	09/27/2023	OVERDOSE AWARE Lock Box	CK0000430199-01 PO2023-00428 Amazon Capital Services	23-0662 Inv 1VM3-	\$1,391.42	\$0.00
EJ2023090032-319	09/27/2023	LEVY Annual Membership Due	CK0000430198-01 PO2023-00428 The Kiwanis Club of Norwalk	23-0673	\$160.00	\$0.00
EJ2023090032-323	09/27/2023	LEVY Recovery Walk T-shirts fr	CK0000430197-01 PO2023-00428 Nobils Sports & Trophies	23-0675 Inv 36649	\$1,724.00	\$0.00
100.100.00475 Total:					\$8,906.07	\$0.00
100.100.00500 Hospitalization						
EJ2023090007-011	09/06/2023	Deduction: Hartford Life Insura	CK0000429575-21 The Hartford	Inv_183855	\$5.01	\$0.00
EJ2023090023-009	09/18/2023	September Health Insurance fr	CK0000429772-01 Huron County Treasurer	September 2023	\$3,758.77	\$0.00
100.100.00500 Total:					\$3,763.78	\$0.00
Mental Health Totals:					\$144,665.07	\$102.31
Fund: 100 Total:					\$144,665.07	\$102.31

Expense Audit Trail Report
From: 9/1/2023 to 9/30/2023

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
Grand Total:					\$144,665.07	\$102.31

Attachment V

Local Updates

- *HEALing Communities update:*
 - Still in process of finalizing Data Dashboard with the goal of having it live in November.
- Youth Mental Health
 - Tim Hollinger (Huron County Public Health), Niki Cross (Huron County FCFC), and Kristen Cardone are traveling throughout the county to meet with each school district to discuss youth mental health concerns. Upon the completion of these meetings, a report will be created summarizing the information and providing recommendations to help address the concerns.
- September Mental Health and Substance Related Reports (*Numbers reflect additional reports being received from local ED's on mental health, suicide, and substance use related visits.*)

Overdose	18
Fatal Overdose	0
Mental Health	0
Mental Health/SU related	28
Mental Health/SI	41
Suicide Attempts	14
Suicide Completions	0
Warm Handoff Opiate	0

- August Alcohol Related Reports (*Emergency Dept reports are new*)

OVI	22
DC/Intox	8
Warm Handoff	3

State Updates

- **On October 3rd, the first hearing was held on HB 257 which, if passed, would allow certain public bodies including ADAMH Boards to meet virtually. Representative Hoops and Representative Claggett, the sponsors of the bill, provided sponsor testimony to the House Government Oversight Committee. When asked by a Committee member whether there was any known opposition to the bill, the Representatives responded that there is no specific opposition to the bill they are aware of since it would not allow elected officials to meet virtually which had been a concern in earlier discussions about virtual meetings. Representative Claggett said that they have talked to many individuals and groups about the bill and mostly this is seen as good government.**

Strategic Plan Updates

Goal 1: To increase public awareness and education related to Board funded services and behavioral health.

- New resource initiatives:
 - Crisis hotline decals on law enforcement vehicles
- Newsletters and Social Media for September:
 - National Depression and Mental Health Screening Month
 - Red Ribbon Week
 - Prescription Drug Take Back Day
 - Meet MHAS: Silvia Hernandez

- Video Outreach
 - Board members
 - Providers and services
 - Information and Educational videos by Gracyn
- Resource Distribution:
 - Window Cling Distribution
 - Schools: Norwalk Catholic, Willard, South Central, Western Reserve
 - Chiropractor offices
 - Norwalk Park and Rec
 - City of Willard
 - Mickey Marts in Huron County (11 locations)
 - Huron County Chamber
 - Grocery Bag Distribution at 10 locations throughout the county
- Education:
 - WLKR ads: World Mental Health Day and Mental Health Screening Awareness
- Presentations and Events
 - Pleasant Street Elementary School Caring Communities Event
 - Huron County Natural Health Summit
 - Josh Hess 5K
 - Norwalk Catholic Literacy Night

Goal 2: Identify and implement educational strategies and trainings to reduce stigma around behavioral health.

- Community Trainings:
 - Mental Health First Aid Certification Training (community training 10/19)
 - Trauma Informed Care (Women’s House of Hope 10/16)
 - Mental Health & Substance Use 101 (Miriam House 10/25)